Akron Payroll & Tax, Inc.

TAXPAYER DROP OFF FORM

Did you file your taxes with us last year? YES NO

Short Form [ ] Long Form [ ] Business [ ] Rental(s) [ ] Stocks [ ]

General Questions----------

Basic Information

Name _____ **DOB** __/__/__
Spouse _____ **DOB** __/__/__
Current Address _____
City/State/Zip _____
DAY PHONE _____
NIGHT PHONE _____

EMAIL ADDRESS _____

Filing Status

MARRIED/Do it the best way! [ ]
MARRIED/JOINT [ ]
MARRIED/SEPARATE [ ]
HEAD OF HOUSEHOLD [ ]
SINGLE [ ]
PARENTS CLAIM ME (student) [ ]

Dependents ----------

No Changes? Write "SAME"

DEPENDENTS FIRST NAME	LAST NAME *IF DIFFERENT*	Birth Date	Age On 12/31/09	*Mths in* home	SS##
_____	_____	__/__/__	____	____	_____-____-_____
_____	_____	__/__/__	____	____	_____-____-_____
_____	_____	__/__/__	____	____	_____-____-_____
_____	_____	__/__/__	____	____	_____-____-_____

Short Form Questions----------NOTE NEW QUESTIONS----------

_____ **What "City" do you live in? (For the local tax return)**

Yes No Were you notified by the IRS that you are required to complete a "Certification" for the Earned Income Credit? (EIC)

Yes No Could any other person claim your children this tax year?

Yes No Day Care? Form Enclosed? Whom to? Address? SS#? Amount?

Yes No Education Credit/Tuition Form Enclosed? What year of school? **1 2 3 4 5+**

Yes No Real estate taxes. (They are deductible starting this year.) $_____

Yes No Did you buy a new car this yr? When ____/____/09 How much sales tax $_____

Yes No Any Energy improvements/costs were made in 2009? List in notes please.

More Long Form Questions----------

Yes No Mortgage Interest Form Enclosed?

Yes No Real estate taxes Form Enclosed? (Mortgage statement/tax bills)

Yes No Charity Donations Must Provide Cancelled Checks or Charitable Letters

Other Deductions

Notes:_____

_____

_____

_____

_____

_____